

**COLLEGE OF COMPUTING
 GEORGIA INSTITUTE OF TECHNOLOGY
 ATLANTA, GEORGIA 30332-0280**

STUDENT REQUEST FOR TRAVEL FUNDS

NAME _____

PROGRAM OF STUDY
(BS, MS, or Ph.D.) _____

NAME OF CONFERENCE _____

PURPOSE OF TRIP
(Presenter, Poster, Attendee) _____

LOCATION _____

DATE OF DEPARTURE _____

DATE OF RETURN _____

ESTIMATED COST OF TRIP:

Transportation _____

Meals/Lodging _____

Other _____

Registration _____

Total _____

SOURCES OF SUPPORT:

| | #1 | #2 | #3 | #4 |
|----------------|-------|-------|-------|-------|
| Account | _____ | _____ | _____ | _____ |
| AMOUNT: | | | | |
| Transportation | _____ | _____ | _____ | _____ |
| Meals/Lodging | _____ | _____ | _____ | _____ |
| Other | _____ | _____ | _____ | _____ |
| Registration | _____ | _____ | _____ | _____ |
| Total | _____ | _____ | _____ | _____ |
| AUTHORIZED BY: | _____ | _____ | _____ | _____ |

**THIS FORM AND THE TRAVEL AUTHORITY FORM MUST BE SUBMITTED TO
 FINANCIAL SERVICES PRIOR TO THE TRAVEL.**