

Barcelona 2020 – Next Steps

www.cc.gatech.edu/barcelona | barcelona@cc.gatech.edu

Congratulations and welcome to the Barcelona 2020 Summer Study Abroad Program! Assuming you have received your acceptance letter from the Office of International Education and maintain your eligibility this spring by remaining in good academic and disciplinary standing, you should receive an email from Dawn Rutherford (Program Manager) and Laura Person (Program Coordinator) reminding you of the important “next steps” listed below.

If you have any additional questions or concerns after you have reviewed this information, please don’t hesitate to contact Dawn at drutherf@cc.gatech.edu, or Laura at barcelona@cc.gatech.edu. Again, welcome!

Travel Steps:

Do you have a passport?

If you do not already have a passport, you must apply for one immediately. **PLEASE NOTE THAT IT CAN TAKE OVER 8 WEEKS TO OBTAIN A PASSPORT. DON’T WAIT UNTIL THE LAST MINUTE!** For additional U.S. passport information, please visit: https://travel.state.gov/content/travel/en/passports.html/get/first/first_830.html

If you have a passport, check the expiration date to be sure it has not expired or will not expire while you are in Spain; your passport should be valid for at least six months after your planned departure from Spain, so **its expiration date should be after January 21, 2021**. If it expires before this date, you should plan to renew your passport right away.

Please email Laura a copy of your valid passport ASAP to barcelona@cc.gatech.edu, or visit Laura in the College of Computing building, room 119, to drop off a copy or make a scan or copy. You can also email to make an appointment.

Do you need a visa?

- ☒ If you hold a valid U.S. passport, you do not need to apply for a visa. Your passport acts as your Schengen Tourist Visa.
- ☒ If you hold a non-U.S. passport, please consult the following list of countries (listed in Spanish) that do NOT require visas for a stay that does not exceed 3 months within a period of 6 months (Scroll to Page 3, see Section II; common countries include **Canada, Japan, and Republic of Korea**):
<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Documents/listapaisesvisado.pdf>
If the issuing country of your passport appears on this list, you do NOT need to apply for a visa.
- ☒ If your country of citizenship is NOT on this list (common countries include **India and China**), then you DO need to apply for a Schengen Tourist Visa. Please review the visa application requirements and process in the next section of this handout.

How to Apply for a Visa for non-U.S. Passport Holders:

- If you are a permanent resident of Georgia, Florida, or South Carolina, you will need to go to the Spanish Consulate in **Miami** and apply for your visa IN PERSON through “BLS Visa Service for Spain.” (Note: If you hold an F-1 student visa assigned to Georgia Tech in Atlanta, it makes your residency within the state of Georgia.) See further instructions below.
- For permanent residents of other states, the jurisdiction for Consulate General at which you will need to apply for your visa will be different, like Houston or Chicago. To find your jurisdiction if your permanent residency is NOT Georgia, Florida, or South Carolina, click here:
<http://www.exteriores.gob.es/Embajadas/WASHINGTON/en/consulates/Paginas/default.aspx>
Once you have determined your visa jurisdiction, please visit the specific jurisdiction’s webpage regarding instructions and timelines for visa applications/appointments, as they differ from jurisdiction to jurisdiction.
- For more information on applying for your visa in Miami, visit the website below:
<http://www.exteriores.gob.es/Consulados/MIAMI/en/InformacionParaExtranjeros/Pages/Visa%20Requirements/TouristBusiness-Visas.aspx>
 - **As of July 1, 2019, appointments should be made in advance through “BLS Visa Service for Spain;” click above website for info on how to book.**

- For a list of required items to submit with your application, click the following link and scroll to the second page for “What to Submit”:
<http://www.exteriores.gob.es/Consulados/MIAMI/en/InformacionParaExtranjeros/Documents/Visa%20Requirements.pdf>
(Please note that you are required to submit a driver’s license or state ID; if you do not have a state ID, please apply for one ASAP one through Georgia DDS: <https://dds.georgia.gov/georgia-state-id-card>)
- Given that visa application may only be requested within 90 days prior to departure, the earliest you can submit your visa application to the Consulate is **February 8, 2020**. We recommend you plan your trip to Miami for the submission of your visa application during February or before spring break in March; please check their web page for any holiday closures.
- **Notice about scheduling your visa appointment or trip (to Miami or another jurisdiction):** Please be advised that you should not schedule your visa appointment or trip to the consulate during any major conflicts with your courses. You should refer to your courses’ syllabi to ensure you are not missing any major course deadlines, important deliverables, exams, midterms, etc. Please discuss your trip with your professor or instructor if needed.
- ☑ Please email Laura at barcelona@cc.gatech.edu if you will need to apply for a visa, as there is some additional documentation that the program will provide for inclusion with your visa application (such as items #7, 8, 9 on the “What to Submit” list above).

Miami Consulate Contact Information:
 BLS Visa Service for Spain
 250 Catalonia Ave, Suite 706
 Coral Gables, FL 33134
 Tel: 786-329-7199
<https://usa.blsspainvisa.com/miami/>
 Email: info.miami@blshelpline.com

Getting to Barcelona

We have arranged a group fare of \$1,368 for those participants who are interested. Prior to ticketing, the airfare may change as the taxes and fuel surcharges associated with the reserved fare are not fixed.

The group flight information is as follows (and is subject to change):

Atlanta - Barcelona (DL 194)	Barcelona - Atlanta (DL 195)
Departure ATL: 8 May 2020, 5:44pm	Departure BCN: 26 July 2020, 10:30am
Arrival BCN: 9 May 2020, 8:45am	Arrival ATL: 26 July 2020, 2:49pm

If you would like to participate in the group airfare option, please contact us at barcelona@cc.gatech.edu no later than **January 6th**. Please note that participation in the group flight is **optional** and subject to availability (we have a limited number of group flight seats reserved). Also, the group airfare payments are due per the program’s published schedule; payment of the group airfare cannot be deferred to the disbursement of scholarship and financial aid funding. If you travel on the group flight reservation, you must follow the above ticketed itinerary. We do not arrange multiple deviations to the group flight for individual students.

If you decide not to participate in the group flight, you are responsible for making your own travel arrangements. Please email us (barcelona@cc.gatech.edu) your flight itinerary once it has been booked. If you would like to join the group airport transportation to/from Onix, please arrange your arrival and departure times as close to the group flight as possible. You may book yourself directly on the same flights as the group, if you wish. Regardless of routing and timing, your arrival and departure dates should follow those of the group flight.

Important dates related to group airfare:

- January 6 – Email us that you would like the group airfare at barcelona@cc.gatech.edu
- January 10 – First installment of \$684 due (pay via your OSCAR account)
- January 24 – Second installment of \$684 due (pay via your OSCAR account); amount is subject to change based on final taxes for ticketing. An email will be sent to students to confirm the final airfare.

Housing Steps:

Room Preference:

Student housing will be available at *Residencia Onix* (<http://www.residenciaonix.com>), a modern student residence facility. Double rooms with in-suite kitchens, bathrooms, A/C, and internet are available and included in the program charge. Single rooms with a shared kitchen are available upon request, subject to availability, at a supplement of approximately \$438. **If you are interested in a single room, please let us know ASAP by sending an email to barcelona@cc.gatech.edu. Please note that all rooming requests are considered on a first-come, first-served basis, and then given to students in the order of their acceptance to the 2020 program.**

Residencia Onix has a 24-hour, English-speaking concierge and provides weekly room cleaning of the kitchen, bathroom and change of sheets and towels. The rooms include bedding, bath towels, and an equipped kitchen. The contact information for *Residencia Onix* follows:

c/ Sardenya 101-137

08013 Barcelona

Telephone: +011 34 932 666 100

Fax: +011 34 932 666 101

Email: info@residenciaonix.com

Metro: L1 – Arc de Triomf (see: <http://www.tmb.cat/en/mapa-metro-barcelona>)

Roommate Preference:

Please submit any roommate requests to Laura at barcelona@cc.gatech.edu, accepted now through April.

Housing Deposit:

A \$300 housing deposit will be charged to your student account on March 27. This is a deposit which is full to partially refundable depending on the state in which you leave your room at Onix at the end of the program. Please be sure to do a thorough inspection of the status of your room upon check-in at the beginning of the program and mark anything notable. If your room is left unclean, with items missing, or with damage other than how it was marked upon check-in, you may be charged for a cleaning fee or repairs which will come out of your deposit. Refunds (full or partial) will be credited to your student account during the fall semester 2020 and are subject to currency exchange changes.

Coursework Steps:

Registration:

Registration for Summer Term 2020 will begin on March 23; courses for this program are available on a permit-only basis due to the limited number of seats in each course. Please begin thinking about which 4 courses (12 credit hours) you would like to take as a part of this summer program and select an alternate or two in the event you are not able to register for your 4 preferred courses. Registration permits for courses will be issued based on the order of the student's acceptance into the program and other criteria (e.g. year, major); more information on this process will be distributed during the spring 2020 semester at participant meetings and via email to program participants. The maximum capacity for courses will be enforced; overload permits may be issued in exceptional circumstances.

If you have any questions regarding coursework planning, please contact your academic advisor. If you have any questions concerning the individual courses offered this summer in Barcelona, please review the course information on our website ([link to be posted](#)) and/or contact the faculty for the course. Be sure to attend the **2020 Courses Q&A Session** on Monday, **February 24** to learn more about the courses and meet the faculty. If you have any questions regarding registration, please visit: <http://www.registrar.gatech.edu/>. The summer 2020 schedule of classes will be made available during the spring 2020 semester, likely after registration opens before program departure.

Textbooks:

You will need to purchase your textbooks for this summer prior to leaving for Barcelona. Textbook details for the 2020 courses will be provided no later than the Pre-Departure Orientation on Monday, **March 30**.

Financial Steps:

Program Cost:

Please see the online handout posted on our website ([link to be posted](#)).

Financial Aid & Promissory Notes:

Generally, you may apply your financial aid and scholarship funding towards the tuition and fees assessed to your student account upon registration for summer courses. If you wish to apply aid to your tuition and registration fees, please let Dawn or Laura know and provide a copy of your Award Letter that shows your anticipated aid for Summer 2020.

If you wish to apply any of your financial aid towards your program charge costs (\$3,300 payment due 2/7; \$2,200 payment due 3/6), you will need to let us know and provide a copy of your Award Letter that shows your anticipated aid for Summer 2020; and, then you will need to meet with us to review and sign a promissory note which will defer a portion of your program charges due until May when financial aid is typically disbursed for the summer term.

If you did not indicate on your 2019-2020 Georgia Tech Application for Scholarships and Financial Aid (GT APP) that you would be enrolling in summer courses, please email revisions@finaid.gatech.edu immediately to let them know that you will be enrolling in summer classes and studying abroad (be sure to include your gtID in your correspondence).

More information on understanding your Award Letter can be found at:

<http://www.finaid.gatech.edu/content/understanding-letter>

Questions concerning financial aid should be directed to the Office of Scholarships and Financial Aid; contact information is available at: <http://www.finaid.gatech.edu/content/contacting-our-office>

Scholarships:

Please note that most scholarships will apply towards study abroad, including Zell Miller/HOPE, which can be applied towards summer tuition. For details on scholarship opportunities available for study abroad students, please visit:

<http://www.oie.gatech.edu/scholarships>

Mandatory Meetings:

It is very important that you attend the following meetings as a mandatory requirement of your participation in the BCN Study Abroad program!

OIE Mandatory Pre-Departure Submissions and Online Training Modules

Please respond in a timely fashion to all requests made of OIE to participants. There will be a number of forms and requirements for student participants to complete and submit via the ATLAS application system. Your continued eligibility to participate in the Barcelona Summer Program depends on your satisfying OIE requirements for GT faculty-led study abroad program participants.

Barcelona Pre-Departure Orientation

Monday, March 30, 6-7:30PM in Pettit Microelectronics Room 102

Important Dates: (including payment deadlines!)

ASAP!	Application and Deposit Due	\$500 (submit online to OIE)
ASAP!	Passport or Visa Application (if applicable)	-Please see websites listed above for application and fee information -Please submit passport copy to barcelona@cc.gatech.edu upon receipt (unless you've already emailed it to Laura)
January 6	Group Airfare Participation Notification Due	Please email barcelona@cc.gatech.edu
January 10	Payment Due: ½ Group Airfare (if applicable)	\$684 (pay via your OSCAR account)
January 24	Payment Due: ½ Group Airfare (if applicable)	\$684 (pay via your OSCAR account)
January 27	BCN Meet & Greet	6-7PM in Pettit Microelectronics Room 102
February 7	Payment Due: 1 st Program Charge	\$3300 (pay via your OSCAR account)
February 24	BCN Courses Q&A Session	6-7PM in Pettit Microelectronics Room 102 Presentation by faculty on the 2020 course offerings
March 6	Payment Due: 2 nd Program Charge	\$2200 (pay via your OSCAR account)
March 13	Payment Due: Single Housing Supplement (if applicable)	\$438 if you requested and/or will receive a single room at Onix (pay via your OSCAR account)
March 23	Registration Opens for Summer Term 2020	For more information visit: http://www.registrar.gatech.edu/
March 27	Payment Due: Onix Housing Deposit	\$300 (pay via your OSCAR account)
March 30	BCN Mandatory Pre-Departure Orientation	6-7:30PM in Pettit Microelectronics Room 102
May 4	Payment Due: Tuition/Matriculation Fees	Pay via your OSCAR account
May 7	Financial Aid Disbursement	
May 8	Group Flight Departs Atlanta	Delta 194 (ATL-BCN)
May 9	Group Flight Arrives in Barcelona	Delta 194 (ATL-BCN)
May 10-11	Orientation in Barcelona; City Walking Tours	
May 12	Orientation at UPC; Classes Start	Welcome and Campus Tour
May/June TBA	1 st Break for independent travel	
June TBA	2 nd Break for independent travel	
July TBA	3 rd Break for independent travel	
July 24	Last Day of Classes	
July 26	Group Flight Departs Barcelona	Delta 195 (BCN-ATL)

Helpful Links:

OIE Frequently Asked Questions about studying abroad: <http://oie.gatech.edu> > Study Abroad > [FAQs \(ATLAS\)](#)

Financial Aid & Scholarships: <http://www.oie.gatech.edu/scholarships>

(Please note that most scholarships will apply towards study abroad, including HOPE/Zell, which can be applied towards summer tuition)

International Student Identity Card (ISIC):

From STA Travel: http://www.statravel.com/cps/rde/xchg/us_division_web_live/hs.xsl/student-discount-card.htm

ISIC's website: <http://www.isic.org/>

General Travel Information:

U.S. Department of State's International Travel website: <https://travel.state.gov/content/travel/en/international-travel.html>

U.S. Department of State's Country Specific Search, Travel Alerts, and Warnings:

<http://travel.state.gov/content/passports/english/country.html>

U.S. Department of State's Spain Specific Information: <https://travel.state.gov/content/travel/en/international-travel/International-Travel-Country-Information-Pages/Spain.html>

Centers for Disease Control and Prevention: <http://www.cdc.gov/>

CDC's "Traveler's Health" Information and Advice: <http://wwwnc.cdc.gov/travel/>

Barcelona Resources:

<https://www.barcelona.cat/en/>

<http://barcelona.lecool.com>

Public Transportation in BCN: <https://www.tmb.cat/en/home>

Barcelona Resources created by program alumni:

<http://www.preparingforbarcelona.weebly.com>

<http://bcntraveler.tumblr.com>

Cancellation and Refund Policy:

The application fee of \$500 is non-refundable (upon application approval and program acceptance).

Students cancelling participation prior to March 6 must pay the first program charge payment of \$3,300; cancellations after this date will result in forfeiture of all anticipated or paid program fees.

Students cancelling their group flight participation after January 24 are responsible for paying (or forfeiting payment of) the entire group airfare. Name changes after ticketing for group flight participants may be an alternate option to cancellation and are subject to fees established by the travel agent and airline.

Please note that Georgia Tech reserves the right to alter or cancel this program due to low enrollment, unavailability of a professor to teach a planned course, or other unforeseen circumstances. If Georgia Tech cancels the program before the departure for reasons within its control, all fees paid by participants will be refunded. If Georgia Tech cancels the program before departure or while the program is in progress for reasons beyond its control, such as political unrest or danger to participants' safety, only those fees that Georgia Tech is able to have refunded by service providers will be returned to participants.