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From: <cc-undergraduateacademics-request@lists.gatech.edu> on behalf of CoC Undergraduate Academics <UndergraduateAcademics@cc.gatech.edu>

Sent on: Thursday, October 26, 2023 7:02:30 PM

To: cc-undergraduateacademics@lists.gatech.edu

Subject: [cc-undergraduateacademics] Student Alert: Upcoming deadlines

Dear Students,

This email contains the following information:

1. Advisor availability for 11/6 - 11/22
2. Upcoming registration dates and deadlines

Advisor availability – Shorter sessions and drop-in availability 11/6-11/22

CS Undergraduate advisors will have shorter appointments as we approach Spring 2024 Phase I registration. During this time, advisors will be available for virtual drop-in appointments on Mondays and Wednesdays, 9-11 am EST and 1-3 pm EST. Students can schedule appointments Tuesdays, Thursdays, and Fridays, 9:00-11:00 am EST, and 1:00-4:00 pm EST by visiting **https://advisor.gatech.edu**

Please **use the comments area to add a detailed reason for all appointments** you make. These comments assist your advisor in preparing for your meeting. **Advisors are also available to answer your questions via email**, so be sure to utilize that option as well.

Upcoming registration dates and deadlines

The first three deadlines below fall on Saturday. Please be mindful that most GT offices (advising included) are closed on the weekend. You will have little assistance if you encounter issues with dropping a class on that Saturday. Do not wait!

October 28- Last day to drop individual courses or withdraw from school with "W" grades in all courses for Fall 2023 semester (by 4:00 pm ET). Find Instructions for dropping courses here: http://www.registrar.gatech.edu/registration/withdrawal.php

 October 28-Deadline to change grade mode from letter grade to pass/fail (and vice versa) IF the grade mode is available on the schedule. No changes to audit mode permitted after the last day of registration. The signed form will be accepted until Monday, October 30, by 4:00 pm EST. See regulation and required form here and **meet with your advisor before the deadline**: http://www.catalog.gatech.edu/rules/10/ **October 28**-Last day to apply for grade substitution. You must complete the course again before the grade can be substituted. *The grade substitution policy (including, but not limited to, course eligibility, number of courses, time limits, and deadlines) is not subject to exceptions and **may not be petitioned** to the Undergraduate Institute Curriculum Committee (Rules and Regulations V).* **Consult your advisor and the Dean of Students' office before the deadline**. The signed form will be accepted until Monday, October 30, by 4:00 pm EST. See the full policy and required form here: http://www.catalog.gatech.edu/rules/5/

October 25 - Spring 2024 classes available for viewing on OSCAR

November 6 - December 15 – Spring 2024 Phase I Registration

Refer to the official school calendar on the registrar's website for all deadlines.